

JAGAT GURU NANAK DEV PUNJAB STATE OPEN UNIVERSITY PATIALA

Minutes of the 7th meeting of Board of Governors

Minutes of 7th meeting of the Board of Governors of Jagat Guru Nanak Dev Punjab State Open University, Patiala held on 22.12.2022 at 11:00 am in blended mode.

The meeting was attended by the following members:

1. Sh. Dilsher Singh Kalha, IAS (Retd) - Chairman, Board of Governors (In Chair)
2. Dr. Karamjeet Singh, Vice-Chancellor, JGND PSOU, Patiala
3. Dr. Jaspal Singh Sandhu, Vice-Chancellor, GNDU, Amritsar
4. Dr. Arvind, Vice-Chancellor, Punjabi University, Patiala
5. Dr. Dinesh. K. Gupta, Formerly P. L. Tandon Professor in Strategic Management, UBS, P.U. Chandigarh
6. Sh. Prabh Dass, C.E.O., HP Mittal Energy Limited (HMEL), Bathinda
7. Sh. Rajiv Kumar Gupta, IAS, DPI (Colleges) Nominee of Administrative Secretary, Department of Higher Education, Govt. of Punjab
8. Sh. Jatinder Kumar, Nominee of Administrative Secretary, Department of Finance, Govt. of Punjab
9. Sh. Vijayinder Dhawan, Nominee of Administrative Secretary, Department of Technical Education, Govt. of Punjab
10. Dr. Gurdeep Singh Batra, Dean Academic Affairs, JGND PSOU, Patiala
11. Dr. Manjit Singh, Registrar, JGND PSOU, Patiala (Secretary)

(Sr. No.3, 6, 7, 8 and 9 attended the meeting through video conference)


The following members could not attend the meeting:

1. Sh. I.S Paul, MD, Drish Shoes Ltd, Chandigarh
2. The Administrative Secretary, Deptt. of Medical Education and Research, Chandigarh
3. Dr. Amar Singh, Member of Parliament (Lok Sabha), Fatehgarh Sahib
4. Smt. Surbhi Verma, Basant Avenue, Amritsar
5. Sh. Amit Thapar, Nominee of President of the Confederation of Indian Industry
6. Sh. Karan Gilhotra, Nominee of President, PHD Chamber of Commerce and Industries, Chandigarh
7. Dr. Sucha Singh Gill, Eminent Economist & Ex Director, CRRID, Chandigarh

The Vice-Chancellor welcomed the Chairman and members of the Board of Governors to the meeting. He informed the members that Prof. Manjit Singh has joined as new Registrar, JGND PSOU, Patiala and gave a brief introduction about Prof. Singh.

First, the Board of Governors took up the item R-1.

R-1: The Chairman, Board of Governors, in anticipation of the approval of the Board of Governors, has approved the appointment of Prof. Manjit Singh as Registrar on tenure basis for a period of three years or till the attainment of age of superannuation (60 years), whichever is earlier, in the revised pay scale of Registrar admissible as per Government of Punjab Notification No. HED-EDU10MISC/121/2022/1/434672/2022, dated 28-09.2022 conveyed to the University vide letter dated 04/10/2022, on the pay to be fixed according to rules of University/Punjab Government. Salary will be protected as per the norms of the Punjab Government/ University. He joined on deputation from Punjabi University, Patiala on 01.12.2022.


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Prof. Manjit Singh, Registrar abstained from the meeting when this agenda item was taken up.

RESOLVED: The Board of Governors ratified the appointment of Prof. Manjit Singh, Registrar, on deputation from Punjabi University, Patiala, with salary to be fixed (and protected) as per deputation rules/norms of the Punjab Government.

The Board of Governors confirmed the minutes of its meeting held on 15.07.2022.

Thereafter, the Registrar took up the agenda items one by one with the permission of the Chair.

FOR CONSIDERATION:

C-1: To consider and approve the recommendations of the Selection Committees for following teaching positions:

- i) Professor in Commerce/Management (01)
- ii) Professor in Computer Science (01)
- iii) Director, Centre for Internal Quality Assurance (CIQA) (01)
- iv) Associate Professor in English (01)
- v) Assistant Professor in Commerce/Management (01) BC
- vi) Assistant Professor in English (02) Gen and SC
- vii) Assistant Professor in Punjabi (02) PWD & SC

RESOLVED:

- (i) As none of the candidates for the post of Professor in Commerce/Management was found suitable, the post be re-advertised.
- (ii) That Baljit Singh Khehra be appointed as Professor in Computer Science at Jagat Guru Nanak Dev Punjab State Open University, Patiala, on three years' probation, in the revised Pay Scale of Professor admissible as per Government of Punjab Notification No.HED-EDU10MISC/121/2022-5EDU, dated 28.09.2022 conveyed to the University vide letter dated 04.10.2022, on the pay to be fixed according to rules of Punjab Government. Salary will be protected as per the norms of the Punjab Government.

In case the person appointed does not join duties within the stipulated period the post be offered to the person on the Waiting List, i.e., Jaiteg Singh.

The competent authority could assign him teaching duties in the same subject in other departments of the University in order to utilize his subject expertise/specialization and to meet the needs of the allied departments at a given point of time, within the limits of workload as prescribed in the UGC norms.

Note:-

1. The score chart of all the candidates, who appeared in the interview, would form a part of the proceedings.
 2. A summary bio-data of the selected/waitlisted candidates enclosed. It had been certified that the selected/waitlisted candidates fulfilled the qualifications laid down for the post.
- (iii) As none of the candidates for the post of Director, CIQA was found suitable, the post be re-advertised.
 - (iv) That Navleen Multani be appointed as Associate Professor in English at Jagat Guru Nanak Dev Punjab State Open University, Patiala, on three years' probation, in the revised Pay Scale of Associate Professor admissible as per Government of Punjab Notification No.HED- EDU10MISC/121/2022-5EDU, dated 28.09.2022 conveyed to the


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University vide letter dated 04.10.2022, on the pay to be fixed according to rules of Punjab Government. Salary will be protected as per the norms of the Punjab Government.

The competent authority could assign him teaching duties in the same subject in other departments of the University in order to utilize his subject expertise/specialization and to meet the needs of the allied departments at a given point of time, within the limits of workload as prescribed in the UGC norms.

Note:-

1. The score chart of all the candidates, who appeared in the interview, would form a part of the proceedings.
2. A summary bio-data of the selected candidate enclosed. It had been certified that the selected candidate fulfilled the qualifications laid down for the post.

- (v) **That Balpreet Singh Chauhan be appointed as Assistant Professor (BC Category) in Commerce/Management at Jagat Guru Nanak Dev Punjab State Open University, Patiala, on three years' probation, in the revised Pay Scale of Assistant Professor admissible as per Government of Punjab Notification No.HED-EDU10MISC/121/2022-5EDU, dated 28.09.2022 conveyed to the University vide letter dated 04.10.2022, on the pay to be fixed according to rules of Punjab Government. Salary will be protected as per the norms of the Punjab Government.**

The competent authority could assign him teaching duties in the same subject in other departments of the University in order to utilize his subject expertise/specialization and to meet the needs of the allied departments at a given point of time, within the limits of workload as prescribed in the UGC norms.

Note:-

1. The score chart of all the candidates, who appeared in the interview, would form a part of the proceedings.
2. A summary bio-data of the selected candidate enclosed. It had been certified that the selected candidate fulfilled the qualifications laid down for the post.

- (vi) **That Vinod Kumar (General Category) and Gursandesh Singh (SC Category) be appointed as Assistant Professors in English at Jagat Guru Nanak Dev Punjab State Open University, Patiala, on three years' probation, in the revised Pay Scale of Assistant Professor admissible as per Government of Punjab Notification No.HED-EDU10MISC/121/2022-5EDU, dated 28.09.2022 conveyed to the University vide letter dated 04.10.2022, on the pay to be fixed according to rules of Punjab Government. Salary will be protected as per the norms of the Punjab Government.**

The competent authority could assign him teaching duties in the same subject in other departments of the University in order to utilize his subject expertise/specialization and to meet the needs of the allied departments at a given point of time, within the limits of workload as prescribed in the UGC norms.

Note:-

1. The score chart of all the candidates, who appeared in the interview, would form a part of the proceedings.
2. A summary bio-data of the selected candidates enclosed. It had been certified that the selected candidates fulfilled the qualifications laid down for the post.

- (vii) **That Sarvarinder Singh (PwD Category) and Dharminder Singh (SC Category) be appointed as Assistant Professors in Punjabi at Jagat Guru Nanak Dev Punjab State**


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Open University, Patiala, on three years' probation, in the revised Pay Scale of Assistant Professor admissible as per Government of Punjab Notification No.HED-EDU10MISC/121/2022-5EDU, dated 28.09.2022 conveyed to the University vide letter dated 04.10.2022, on the pay to be fixed according to rules of Punjab Government. Salary will be protected as per the norms of the Punjab Government.

In case the person appointed does not join duties within the stipulated period, the post be offered to the persons on the Waiting List (in respective category) i.e., Vakil Singh (PwD Category) and Harpreet Singh (SC Category).

The competent authority could assign them teaching duties in the same subject in other departments of the University in order to utilize their subject expertise/specialization and to meet the needs of the allied departments at a given point of time, within the limits of workload as prescribed in the UGC norms.

Note:-

1. The score chart of all the candidates, who appeared in the interview, would form a part of the proceedings.
2. A summary bio-data of the selected/wait listed candidates enclosed. It had been certified that the selected/waitlisted candidates fulfilled the qualifications laid down for the post.

C-2: To consider and approve the recommendations of the Selection Committees for following non-teaching positions:

i)	System Administrator (01)
ii)	Accountant (01)
iii)	Library Assistant (01)
iv)	Data Entry Operator (04)

RESOLVED:

- (i) As none of the candidates for the post of System Administrator was found suitable, the post be re-advertised.
- (ii) That Pardeep Bhardwaj be appointed as Accountant at Jagat Guru Nanak Dev Punjab State Open University, Patiala, on probation period of three years, in the Pay Scale of Accountant admissible as per Punjab Government Notification No.7/204/2012-4FP1/66, dated 15.01.2015 and letter dated 17.07.2020, on the pay to be fixed according to rules of Punjab Government.

Note:-

1. The score chart of all the candidates, who appeared in the interview, would form a part of the proceedings.
 2. A summary bio-data of the selected candidate enclosed. It had been certified that the selected candidate fulfilled the qualifications laid down for the post.
- (iii) That Baljeet Kaur be appointed as Library Assistant at Jagat Guru Nanak Dev Punjab State Open University, Patiala, on probation period of three years, in the Pay Scale of Library Assistant admissible as per Punjab Government Notification No.7/204/2012-4FP1/66, dated 15.01.2015 and letter dated 17.07.2020, on the pay to be fixed according to rules of Punjab Government.


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In case the person appointed does not join duties within the stipulated period, the post be offered to the person on the Waiting List i.e., Mandeep Kumar.

Note:-

1. The score chart of all the candidates, who appeared in the interview, would form a part of the proceedings.
2. A summary bio-data of the selected and wait-listed candidates enclosed. It had been certified that the selected and waitlisted candidates fulfilled the qualifications laid down for the post.

(iv) That Ankush Singla (Gen. Category), Vishal Kumar (Gen. Category), Neelkamal Aggarwal [Gen. Category (W)] and Amandeep Kaur [SC Category (W)] be appointed as Data Entry Operators in the University on probation period of three years, in the pay scale of Rs.5910-20200+GP Rs.1900/- on a consolidated monthly emoluments of Rs.19900/- (payable during period of probation) as per notification No.7/131/2020-3FP1/647 dated 16.06.2021 issued by the Under Secretary, Department of Finance, Government of Punjab (Finance Personnel Branch-1) according to the rules of the Punjab Government. After probation, their pay is to be fixed as per rules of the Government of Punjab.

In case the persons appointed do not join duties within the stipulated period, the post be offered to the person on the Waiting List (in respective category) i.e., Prameet Singh Brar (Gen. Category), Mohit Kumar (Gen. Category), Binder Kaur [SC Category(W)].

Note:-

1. The score chart of all the candidates, who appeared in the interview, would form a part of the proceedings.
2. A summary bio-data of the selected and wait-listed candidates enclosed. It had been certified that the selected and waitlisted candidates fulfilled the qualifications laid down for the post.

C-3: To consider and approve the recommendations of Finance Committee meeting dated 24.11.2022, regarding agenda items C-2 to C-7.

Agenda item C-6 and C-7 sent to Finance Department, Punjab

RESOLVED: The Board of Governors approved the recommendations of the Finance Committee meeting dated 24.11.2022 agenda items C-2 to C-5 regarding:

- (i) The Budget Estimates of the University for the Financial Year - 2023-24.
- (ii) The audited Balance Sheet with Audit Report of the University for the Financial Year 2021-22.
- (iii) The fixation of Pay Scales with Entry Pay for Non-Teaching positions at JGND PSOU, Patiala.
- (iv) The sanction/fixation of Pay Scales for those Non-Teaching positions (that exists in Punjab Government's Departments) at JGND PSOU which are applicable for such positions in Punjab Govt. Departments.

C-4: To consider and approve the recommendations of Academic Council meeting to be held on 20.12.2022.

RESOLVED: The Board of Governors approved the recommendations of the Academic Council meeting dated 20.12.2022 (Minutes of Academic Council attached as per Annexure - I).


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C-5: To consider and nominate members to the Academic Council of the University for a period of two years. The term of existing Academic Council of the University has already expired in the first week of December 2022 so new members are to be nominated in the Academic Council.

"As per section 15 (1) of the Act of the University, the Academic Council Shall be the Academic Body of the University"

15 (2) The Academic Council shall consist of the following members, namely:

- (i) to (iii) xxx xxx xxx
(iv) 5(Five) Principals of the Colleges situated in State (to be nominated by the Board)
(v) to (vi) xxx xxx xxx
(vii) 2 (Two) Eminent Industrialists (to be nominated by the Board)
(viii) 2 (Two) Eminent Educationists (to be nominated by the Board)

In the light of the Section 15 (1) and 15 (2) of the Act quoted above, **the Board is to nominate the members** mentioned below to the Academic Council of the University for a period of two years:-

- (i) **5 (Five) Principals**
(ii) **2 (Two) Eminent Industrialists**
(iii) **2 (Two) Eminent Educationists**

RESOLVED: The Board of Governors authorized the Vice-Chancellor to nominate members to the Academic Council of the University, in consultation with the Chairman, Board of Governors.

C-6: To consider and approve the extension in term of contractual appointment of Prof. Gurdip Singh Batra, Professor in Commerce/Management.

Prof. Batra abstained from meeting when this agenda item was taken up.

RESOLVED: The Board of Governors approved the extension of the appointment of the Prof. Gurdip Singh Batra, on existing terms and conditions, for two years i.e., 01.01.2023 to 31.12.2024.

C-7: To consider and approve the extension in terms of contractual/deputation appointments of the following employees on the terms and conditions as mentioned in their appointment letters. Details given below:-

Sr. No.	Employee's Name	Designation	Date of completion of present term of contract	Nature of Appointment	Proposed period of extension
1	Sh. Sohan Lal	Driver	06.01.2023	Contractual	02 years (7.1.2023 to 6.1.2025)
2	Sh. Gurmeet Singh	Superintendent	05.01.2023	Deputation	02 years (6.1.2023 to 5.1.2025)

RESOLVED: The Board of Governors approved the agenda item with modification that extension in contractual appointment of Sh. Sohan Lal, Driver, will be one year instead of two years.

C-8: Current item.

(i): **The item was withdrawn.**

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- (ii): To consider and approve the conversion of two posts of Data Entry Operators (already sanctioned) to Library Assistant (01 post) and Accounts Assistant (01 post).

RESOLVED: The Board of Governors approved the agenda item.

ITEMS FOR RATIFICATION:

- R-2:** The Chairman, Board of Governors, in anticipation of the approval of the Board of Governors, approved the extension in contractual terms of appointment of the following University's employees, for a period of one year or till the joining of new incumbents, whichever is earlier.

<u>Employee's Name</u>	<u>Designation</u>	<u>Extension From</u>
Ms. Harmeet Kaur	Sr. Assistant	07.09.2022
Mr. Mohinder Pal Singh	Sr. Assistant	16.09.2022
Ms. Baljeet Kaur	Library Assistant	13.09.2022

- R-3:** The Chairman, Board of Governors, in anticipation of the approval of the Board of Governors, approved extension in term of appointment of deputation of Sh. Charanjit Singh, working in the University as Assistant Registrar, for a period of one year, on the terms and conditions as mentioned in his appointment letter.

- R-4:** The Vice-Chancellor, in anticipation of the approval of the Board of Governors, approved the extension in contractual term of appointment of Sh. Gurvinder Singh, Driver, for a period of two years, on the terms and conditions as mentioned in his appointment letter.

- R-5:** The Vice-Chancellor, in anticipation of the approval of the Board of Governors, approved the extension in nomination term of members of the Academic Council, JGND PSOU, Patiala upto 31st December 2022.

RESOLVED: The Board of Governors ratified the above agenda items R-2 to R-5, with modifications that in R-4 the contractual term of appointment of Sh. Gurvinder Singh, Driver, will be one year instead of two years.

FOR INFORMATION:

- I-1:** On completion of tenure of Dr. Dharam Singh Sandhu as Registrar on 31.10.2022 and following approval of the Chairman, Board of Governors, Dr. Kanwalvir Singh Dhindsa, Controller of Examinations, had been assigned the additional responsibility of the post of Registrar w.e.f. 01.11.2022 till the joining of new incumbent as Registrar. The new Registrar Prof. Manjit Singh joined on 01.12.2022.

RESOLVED: The Board of Governors noted the above agenda item.


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Registrar/Secretary
Board of Governors

Confirmed



Chairman
Board of Governors